

Waterloo Library and Historical Society  
November 4, 2020  
LNB board room

Members present; :Bennett, Burcroff, Chase, Coe, Hughes, Lowry, Ludd, Mull, Osborn, Patsos, Patti, Exec. Dir. Park-Sheils

The meeting was called to order by V. P. Hughes. A motion to accept the Secretary's minutes was made by Mull and seconded by Ludd. Motion carried.. The Treasurer's report will be e-mailed. Budget vs. actual report will be re-done.

Exec. Director reported that it is still a good time, despite the pandemic, to make asks for support for our work from the public.. Cyndi reviewed her activities and reported that we have received \$9705 in memberships to date. We also had a profit of \$350 from Macarollin' A winter BBQ was discussed-mid- to late Feb. or early March. A snowshoe story walk was also mentioned.

Our Collection Policy and Disaster Plan are being reviewed for the NYS Minimum Standards compliance.

A motion to approve the Sick Leave Policy change was made by Chase and seconded by Osborn. Motion carried.

A motion to go into Executive Session to discuss a personnel matter was made by Mull and seconded by Patsos. Motion carried.

A motion of come out of Executive Session was made by Mull and seconded by Burcroff. Motion carried...There was no action following Exec. session.

A motion to go into Executive Session to discuss Capital Campaign management was made by Mull and seconded by Burcroff. Motion carried.

A motion to move out of Executive session was made by Coe and seconded by Chase. Motion carried. A motion to wait until a later date to name a Project Manager was made by Bennett and seconded by Chase. Motion carried.

In the Board Retreat portion of the meeting, VP. Hughes gave a brief history of the Society's purpose and the details of our Incorporation papers.. He then asked each member to write out what they see as their responsibilities as a Board member. He will collate the responses and report back later.

A motion was made by Coe and seconded by Chase to adjourn. Motion carried.

Respectfully submitted,  
Lynn Patti  
Secretary